



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT ARTS COLLEGE
Name of the head of the Institution		ANUPA CHAUHAN
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		079-23224237
Mobile no.		9427444756
Registered Email		gacgnr@gmail.com
Alternate Email		info@gacgnr.in
Address		NEAR MAHATMA MANDIR, SECTOR 15
City/Town		Gandhinagar
State/UT		Gujarat
Pincode		382016
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	NIYATI MISTRY
Phone no/Alternate Phone no.	07923224237
Mobile no.	9879183002
Registered Email	gacgnr@gmail.com
Alternate Email	info@gacgnr.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://gacgnr.in/pdf/AQAR_2018_19.pdf">http://gacgnr.in/pdf/AQAR_2018_19.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://gacgnr.in/wp-content/uploads/2019/07/Screenshot_20190727-134521.png">http://gacgnr.in/wp-content/uploads/2019/07/Screenshot_20190727-134521.png</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.17	2012	15-Sep-2012	14-Sep-2017
2	C	1.70	2019	09-Sep-2019	08-Sep-2024

<b>6. Date of Establishment of IQAC</b>	16-Aug-2013
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
VISIT TO BLIND PEOPLE'S ASSOCIATION	13-Jul-2019 1	30

VISIT TO ORGANIC FARM	22-Jan-2020 1	58
VISIT TO METEOROLOGY DEPARTMENT	24-Jan-2020 1	58
DEBATE COMPETITION ON THE BIRTH ANNIVERSARY OF MAHATMA GANDHI	20-Jul-2019 1	136
DISPLAY OF TRIBAL CULTURE	23-Jan-2020 2	653
FOOD & NUTRITION PROGRAMME	03-Sep-2019 1	58
NATIONAL MENTAL HEALTH PROGRAMME	30-Dec-2019 6	210
NATIONAL VOTERS' DAY	25-Jan-2020 1	34
ANNUAL PLACEMENT FAIR	20-Feb-2020 1	300
WORKSHOP ON SEEDBALL MAKING	30-Jul-2019 1	100

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GAC, GANDHINAGAR	SALARY	CHE, GoG	2019 365	60626000
GAC, GANDHINAGAR	RUSA (9)	CHE, GoG	2019 365	211283.91
GAC, GANDHINAGAR	FINISHING SCHOOL	CHE, GoG	2019 365	425000
GAC, GANDHINAGAR	SECURITY	CHE, GoG	2019 365	1284129
GAC, GANDHINAGAR	UDISHA	CHE, GoG	2019 365	50000
GAC, GANDHINAGAR	PLACEMENT FAIR	CHE, GoG	2019 7	40000
GAC, GANDHINAGAR	SAPTADHARA	CHE, GoG	2019 365	34000
GAC, GANDHINAGAR	RUSA (12)	CHE, GoG	2019 365	1086956
GAC, GANDHINAGAR	CLEANING & MAINTENANCE	CHE, GoG	2019 365	487766

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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View Link</a>
<b>10. Number of IQAC meetings held during the year :</b>	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View Uploaded File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	
Received the peer team, fully aided the inspection schedule, reviewed the peer team report and included their formal suggestions in annual planning. Organized field visits/ educational tours , workshops and guest lectures.	
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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>	
Plan of Action	Achivements/Outcomes
To receive and facilitate peer team visit. Planning for the upgradation of college infrastructure, IT infrastructure and library. College has newly added smarts class rooms now.	Partial automation of the library completed before NAAC peer team visit
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
Name of Statutory Body	Meeting Date
IQAC	13-Sep-2019
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes

Date of Visit	09-Aug-2019
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	25-Jan-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	GSWAN network for the management information system is fully functional

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government Arts College, Gandhinagar is affiliated to Gujarat University, Ahmedabad, and it follows the University prescribed curriculum. Different steps which are followed by the institution to ensure effective curriculum delivery through a well-planned and documentation process are as follows:-

1. The Annual Academic Calendar is prepared according to the University Calendar prior to the commencement of the academic year by IQAC, specifying available dates for significant activities to ensure proper teaching-learning process and continuous evaluation and it is displayed in the Students, Professors, Notice Board & College Website. Meeting is held in each department at the end of the academic year to discuss about the course distribution for the next academic session. Based on the expertise of individual Professor, the syllabus is allotted to them by the Head of the Department. Every department prepares teaching plan, allotting term-wise topics to be taught.
2. Syllabus of each subject for the academic session is provided to the students. Some Professors maintain a personal diary for effective academic planning, implementation and review of the curriculum. Theory & Practical classes are held according to the Time-Table which is prepared prior to the commencement of the academic year by the Routine Committee and is published in students' & Professors' Notice Board & College website. Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, Tutorials, Departmental Quiz, paper presentation by the students, projects, group assignments, term-papers, educational tours, field trips and industrial visits for effective delivery of curriculum, which are done in a planned manner. The College Central Library provides teachers with necessary learning resources for effective delivery of curriculum. All faculty members have been provided with unique user ID and password for accessing NLIST. In addition to the general library, Seminar Library has been set up in each department in order to enhance the in-depth knowledge of the students. Library related information are well maintained.
3. All Internal Examinations like Class test, Mid-term test, Test-Examination, are conducted to check whether the students have acquired knowledge as outlined in the objectives of the curriculum. All examinations are conducted according to the Academic Calendar. Tutorials are held regularly to monitor the progress

of the students. Remedial / Special classes are conducted for low achievers. Advance Learners are made to solve University Question papers and efforts are made by Professors to improve their performance. Record of the regular attendance, mark lists and progress of the students are maintained and preserved by the respective departments. The college encourages faculty members to attend Orientation/Refresher courses, workshops and present papers in seminars conducted by the affiliating and other Universities for acquiring necessary skills for effective delivery of the curriculum. Photo copies of the Certificates of the above courses are provided by faculty members to IQAC for documentation.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
ASSISTANT ELECTRICIAN	NIL	16/08/2019	365	YES	YES
BEAUTY THERAPIST	NIL	16/08/2019	365	YES	YES
RETAIL SALES MARKETING	NIL	16/08/2019	365	YES	YES

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	ECONOMICS, ENGLISH, GEOGRAPHY, GUJARATI, HINDI, HISTORY, POLITICAL SCIENCE, PSYCHOLOGY, SAN, SOCIO	15/06/2019

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	98	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BA	GEOGRAPHY	60
BA	SOCIOLOGY	30
BA	HISTORY	30
BA	PSYCHOLOGY	35
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#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
An online feedback was conducted for students and teachers. Feedback from parents was conducted via the traditional method. The data was tabulated and analyzed.

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ECONOMICS, ENGLISH, GEOGRAPHY, GUJARATI, HINDI, HISTORY, POLITICAL SCIENCE, PSYCHOLOGY, SAN & SOCIO	1200	800	1540
MA	ECONOMICS, ENGLISH, GEOGRAPHY, GUJARATI, HINDI, HISTORY, PSYCHOLOGY, SAN & SOCIO	675	200	364
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#### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution	Number of fulltime teachers available in the institution	Number of teachers teaching both UG and PG courses

			teaching only UG courses	teaching only PG courses	
2019	1540	364	25	25	25

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
25	25	40	2	2	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

No formal mentoring cell was in order but teachers were entrusted with the responsibility of counselling students at departmental level. Even senior students were given responsibility of mentoring new comers. Senior students help their new mentees in practical work in subjects like Geography and Psychology.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1924	25	1:77

### 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	25	0	0	25

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. MADHAVI UPADHYAYA	Associate Professor	Award for Invaluable service as translator
2019	Dr. NIYATI MISTRY	Associate Professor	BoS, HNGU
2019	Dr. JOLLY DESAI	Associate Professor	BoS, HNGU
2019	Dr. MADHAVI UPADHYAYA	Associate Professor	BoS, GUJARAT UNIVERSITY
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### 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
BA	NIL	2	15/10/2020	01/12/2020
BA	NIL	1	31/10/2019	15/12/2019
BA	NIL	3	31/10/2019	15/12/2020
BA	NIL	4	15/10/2020	01/12/2020
BA	NIL	5	31/10/2019	15/12/2019
BA	NIL	6	15/12/2020	01/12/2020
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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The examination system has been changed after the adoption of semester system at the university level from 2011. Since the college is affiliated to the university it follows University guidelines and norms for the external and internal examination and assessment . The college initiated new system of continuous assessment by adopting weekly tests. The college conducts internal examination in the end of every semester. For continuous evaluation, students are given assignments and projects and they are asked to present them in classroom. Out of 30 marks assigned for the internal evaluation 15 marks are allocated for the internal exam, 10 for assignment, presentation, project etc., and 5 for class attendance.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared at departmental level each year at the beginning of new semester . IQAC approves it and makes suggestions which are added in the annual calendar. College strictly adheres to the academic calendar prepared by the university also which covers the events like admission, orientation, commencement of new academic session, conducting students oriented programmes like presentations, seminars, guest lectures supported by field trips, internal examination and announcement of result . Apart from academic activities co-curricular activities like college level cultural festival, events during vibrant Gujarat function, Sports meet etc., are arranged. The academic calendar is communicated to the students through website and class room.

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://gacgnr.in/pdf/Programme\\_specific\\_outcomes.pdf](http://gacgnr.in/pdf/Programme_specific_outcomes.pdf)

#### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	MA	ECONOMICS, ENGLISH, GEOGRAPHY, GUJARATI, HINDI,	280	200	71

		HISTORY, PSYCHOLOGY, SAN & SOCIO			
NIL	BA	ECONOMICS, ENGLISH, GEOGRAPHY, GUJARATI, HINDI, HISTORY, POLITICAL SCIENCE, PSYCHOLOGY, SAN & SOCIO	322	197	61
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://gacgnr.in/pdf/Students\\_feedback\\_2019\\_2020.pdf](http://gacgnr.in/pdf/Students_feedback_2019_2020.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nill	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nill
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	GUJARATI	3	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
POLITICAL SCIENCE	1
GEOGRAPHY	2
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	23	7	0
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**3.4 – Extension Activities**

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	25	2143
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	0	0
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Nil	Existing

No file uploaded.

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Partially	2.0.0.12	2018

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	24024	1100583	247	64866	24271
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##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	40	1	1	0	0	5	11	0	0
Added	0	0	0	0	0	0	0	0	0
Total	40	1	1	0	0	5	11	0	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

12 MBPS/ GBPS

##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory,

library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has purchasing committee comprising of Principal, all Heads of the Departments and Office Registrar. All the heads are requested to prepare their demand list which is approved in the meeting headed by the principal and as per the government norms quotations are invited and order is issued to the LIS 1. The college being Government run college, adheres to the policies for colleges laid down by the Government of Gujarat. Most of the purchasing is done through Government e-Market, GeM.

<https://drive.google.com/file/d/17Z-q266Ow6LsMHOMjyIPt0oifckX10x/view>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	GOVERNMENT SCHOLARSHIP	1303	4939200
Financial Support from Other Sources			
a) National	PURVI DALAL MEMORIAL SCHOLARSHIP	28	30410
b) International	NIL	0	0

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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
English Remedial Classes	05/08/2019	27	Knowledge Consortium of Gujarat

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#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	0	0	0	0

No file uploaded.

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	15

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
VARIOUS ORGANIZATIONS	69	60	NIL	0	0
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### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	115	B.A	Economics, English, Geography, Gujarati, Psychology, Sociology, Sanskrit, and Hindi.	GUJARAT UNIVERSITY	M.A B.Ed.
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### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0
No file uploaded.	

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nil
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## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students are included as members in the IQAC. The college has students' council since its inception and the council is actively engaged in academic and administrative functions. The representative of student council has been an integral part of the following functions - 1.IQAC - Two class representatives of T.Y.B.A are member of IQAC. 2.RUSA Committee - RUSA is a flagship programme of the Ministry of Human Resource Development. Our college has received grants under various components i.e., Rupees Two Crores only under Component 7 (infrastructure grant to colleges) Rupees Two Crores and Fifty Lakhs only under Component 9 (Equity) and Rupees Ten Lakhs only under component 12 (Vocationalization of Higher Education). A couple of students are also nominated for RUSA committee. 3.Students Representative Council - As per the mandatory provision of the university, affiliated colleges have to establish a Students' Representative Council which consists of one student as a member per division who is selected on the basis of merit. 4.Apart from this, students are actively engaged in Internal Complaints Committee (ICC), Anti ragging, Equal Opportunity Cell (EOC), Anti-sexual Harassment Cell and Placement Cell. Students contribute significantly in organizing various activities.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

475

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

As the college believes in inclusive development administrative and academic activities are planned and implemented in participative manner. So it is natural that college practices decentralized policy for its functioning. All the stakeholders are involved in planning alumni, current students, management, parents and faculty for implementation of annual plan. The College has 31 committees and 1 club(Eco club). where students representatives are members and are also part of process of financial decision making for various events. The committees like Anti ragging, Equal opportunity cell(SC, ST, OBC, Minority and EWS cell ) Internal complaints committee, IQAC, library committee, students are



well represented. For example, The admission committee takes care of online admission process since many years. Similarly examination committee conducts exams in accordance with academic calendar declared by university in the beginning of the academic year. The administrative staff also function as per the staff assigned to various branches like accounts, students branch, scholarship branch, and examinations.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	The college conducts an internal assessment exam every semester and based on that result feedback is given to students on improvising their performance. This exam is part of the evaluation process. Besides, the students appear in the university exams when they are declared.
Teaching and Learning	The college strives to make education reach to the deprived sections of the society. It mainly caters to the rural areas of in and around Gandhinagar. The number of students enrolled are beyond the seating capacity following the government policy of inclusive education. The teachers selected are through the GPSC who ensure that the syllabus is completed on time. Remedial lectures are taken if need be. Assignments and mock tests are taken regularly to ensure consistent performance.
Curriculum Development	The Annual Academic calendar is prepared according to the University Calendar prior to the commencement of the academic year by IQAC, specifying available dates for significant activities to ensure proper teaching-learning process and continuous evaluation and it is displayed in the Students, Professors ,Notice Board and College Website. Syllabus of each subject for the academic session is provided to the students. Some Professors maintain a personal diary for effective academic planning, implementation and review of the curriculum. Theory Practical classes are held according to the Time-Table which is prepared prior to the commencement of the academic year by the Routine Committee and is published in students' Professors' Notice Board

	<p>College website. All Internal Examinations like Class test, Mid-term test, Test-Examination, are conducted to check whether the students have acquired knowledge as outlined in the objectives of the curriculum. All examinations are conducted according to the Academic Calendar. Tutorials are held regularly to monitor the progress of the students. Remedial / Special classes are conducted for low achievers.</p>
Admission of Students	<p>The college follows a liberal policy of inclusive education. The college is affiliated to Gujarat University and since last five years all the admissions are done through centralized online process.</p>
Research and Development	<p>Being an institute of higher learning the faculties in the college upgrade themselves through their research publications and paper presentation in seminars at various levels. They also tend to rejuvenate themselves by attending various refresher and short term courses.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The college has partially automated library with around 25000 books and some journals. The college also has a good collection of audio-video material to cater to the students. The library is daily accessed by students and teachers alike. ICT infrastructure is also established in the college to fulfill the demand of the student, teaching and the office community. The college has two computer labs. Each department is allotted a computer and there are 40 computers in total.</p>
Human Resource Management	<p>Since its a government institution all the welfare schemes of the government are implemented with due procedures and teaching and nonteaching staff are entitled to various welfare schemes. Teachers and office staff can avail benefit of various welfare measures not only during their active life and also after retirement and some of the provisions are even lifelong. The medical treatment in a government hospital/civil hospital, group insurance, leave travel concession, educational loan for children are some to name a few. Teachers in a government are entitled to avail two years study leave and as per the state government</p>

	norms mothers are entitled to child care leave as well. Non-teaching staff members are given financial support/special educational loan to improve their qualification.
Industry Interaction / Collaboration	The Department of Geography has formal collaboration with Gujarat Ecological Education and Research foundation, Government of Gujarat for imparting environment education in the college.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	As per Department of Higher Education rules.
Administration	As per Department of Higher Education rules.
Finance and Accounts	As per Department of Higher Education rules.
Student Admission and Support	As per Department of Higher Education rules.
Examination	As per Department of Higher Education rules.

### 6.3 – Faculty Empowerment Strategies

#### 6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nil
2020	NIL	NIL	NIL	Nil
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#### 6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	NIL	Nil	Nil	Nil	Nil
2020	NIL	NIL	Nil	Nil	Nil	Nil
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#### 6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the	Number of teachers	From Date	To date	Duration
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professional development programme	who attended			
NIL	0	Nil	Nil	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
25	4	14	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group insurance and timely reimbursement of medical bills	Group insurance and timely reimbursement of medical bills	Veer Kinariwala life insurance scheme, Disbursal of Tablet to students at subsidized price.

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

As all the financial dealings are now being done online, the audit system has become more transparent. Being a government college, regular internal financial audit is done through the commissionerate of higher education, while accountant general office conducts the audit of all financial documents regularly. If and when there is some financial issue, the AG auditor raises the issue as AG para which is conveyed to the head office. Many a times head of the institution is asked for the explanation.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

63043933.71
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC	No	NIL
Administrative	Yes	NAAC	No	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent- Teacher meetings are conducted in mid-semester to brief parents about students performance and any other issues relevant to their progress • Informal Feedback from Parents regarding teaching, college activities is taken • Parents are invited for annual functions and other important programmes in the college.

6.5.3 – Development programmes for support staff (at least three)

1. As per the government norms, the support staff also gets transferred regularly. It was found that those who come from department of Higher Education should be trained in college administrative procedures. With a view to educate staff vis-a-vis admission, examination, scholarship processes, annual training programmes are organized. 2. IT training is imparted on regular basis to update their knowledge. 3. Training in Human Resource Management is also arranged.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. As per the suggestion of the peer team, bridge courses and remedial classes were conducted. 2. Students were encouraged to improve their English language proficiency and as the college has active SCOPE centre many students took exams. SCOPE - Society for Creation of Opportunities through Proficiency in English is a state government initiative. This college has active coaching classes for the same and examination centres. 3. All the departments were encouraged to involve more students in extension activities and activities related to gender sensitization and environmental protection.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
LECTURE ON FOOD NUTRITION	30/09/2019	30/09/2019	25	10
WORKSHOP ON 'CHOCOLATE & CANDLE MAKING'	17/12/2019	18/12/2019	41	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college has rooftop solar panels for the power generation.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Any other similar	Yes	3

facility

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nil	Nil	Nil	Nil	NIL	NIL	Nil
2020	Nil	Nil	Nil	Nil	NIL	NIL	Nil
No file uploaded.							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
World Environment Day	05/06/2019	05/06/2019	120
International Yoga Day	21/06/2019	21/06/2019	420
Independence Day	15/08/2019	15/08/2019	550
Teachers Day	05/09/2019	05/09/2019	280
NSS Day	24/09/2019	24/09/2019	310
Run for Unity	31/10/2019	31/10/2019	250
Constitution Day	26/11/2019	26/11/2019	320
NCC Day	27/11/2019	27/11/2019	300
National Voters Day	25/01/2020	25/01/2020	520
Republic Day	26/01/2020	26/01/2020	500
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college is vigilant about Environmental protection and Green Practices. The N.S.S. of the college plays an important role in enhancing awareness regarding environmental issues. 1. Many of our students use bicycles as a mode of transportation and most of the students use public transport. Only few students use their own vehicles. As we have a large campus there is sufficient space for pedestrians. 2. College is also organizing various programmes on awareness to make the campus plastic free . 3. Administration of the college is paper-less to some extent. The financial transactions are done through IFMS TFMS systems. Admission and examination process is also to a great extent paperless. 4. College campus is spread in 816752 sq. m. which is surrounded by lush-green trees and flowers. 5. In the past five years, many programmes of tree plantation have been organized. 6. Paperless office - The college has provided each department and amin office with computers and internet. most of the working data is kept in soft copy. 7. Use of LED - To reduce power consumption,

the college has LED CFL bulbs in all classrooms, office and faculty wing. 8. The college has initiated a drive to monitor its power consumption as part of the programme. Teachers motivate students to switch-off the lights and fans when not required.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

College, Keeping in mind the theory of multiple intelligence organizes various activities so majority of students can participate as per their interest and aptitude. The two best practices we would like to list here are: 1.Extra-curricular activities 2.Free Coaching for Competitive Exams 1. Extra-curricular Activities: It is the responsibility of the institution to see that all around development of students is achieved through activities, and their skills are honed in learning new things by innovative methods. Today we talk about holistic education which means over-all development of students. The objective of the practice is to provide holistic education to students. The first and foremost challenging task of a teacher is not only to give bookish knowledge but to produce interest for study in students. In order to carry out the same, first of all it is necessary that students come regularly to college. This can be done by introducing extra-curricular activities that can interest students.

For fulfilling this condition, we take help of the activities done by Saptadhara, N.C.C., N.S.S., C.W.D.C., Sports, etc. which eventually help us in building our institutional values ! We believe that each student has a spark within himself or herself and the teacher just has to identify it and give it a proper direction so that ultimately it turns out to be a bright ray of light. The first step towards our extra-curricular activity is orientation programme of the students of the first year under the guidance of the S.R.C. (Students Representative Council) of the college in which the students are informed about various activities of the college organised by Saptadhara, N.C.C., N.S.S., C.W.D.C., Sports, etc. In addition to this, S.R.C. also organises programmes such as celebration of Self-teaching Day, Navratri Festival anda prize-distribution ceremony in which winners of various activities are motivated by giving trophies and certificates at the end of the year. Saptadhara, which is an ocean made by the combination of seven dharas comprising different cultural activities like Gyandhara, Geet-SangeetNrityadhara, Natyadhara, Khelkood-Vyayamdhara, Sarjanatmak Abhivyaktidhara, Rangkala Kaushalyadhara, Samudayiksewadhara, is a very strong aspect of this college. The institution also organizes inter college essay competition where in students across the state participate. The has become regular feature of our college, which promotes the intellectual capacity of students of Gujarat. Every year different activities have been organized in college like Quiz, Elocution, Instrumental and Light Vocal Music Competitions, Mono-acting Competitions, Fine-Arts Competitions, Programmes on Yoga and Vyayam, Local Community Services, Essay Writing Competitions, Poetry Recitation Competitions, Annual Functions. etc. The Principal forms various committees for each of the above dharas and such activities are organized in college throughout the year. The Committee members motivate and guide students to participate in the activities held in and outside college by inviting various experts and providing training to students. The college also runs a wall-magazine Setu in which faculty members and students put their creations like poetry, painting, articles etc. We also motivate our students to participate in the events organised outside the college like Youth Festival organized by the Gujarat University, Kala Mahakumbh organized by the Government of Gujarat, Intercollege competitions, State and National level competitions etc. The N.C.C. (Boys and Girls) Department of our college regularly does activities like regular parade, participation in various N.C.C. camps, preparing students for B and C certificate exams, train students for R.D.C., other national festivals and social activities, etc. N.S.S

Department of our college prepare our students for the services of the nation. It regularly organizes programmes like blood donation camps, adoption of villages, Tree-plantation Programmes, Programmes on Awareness about Cleanliness, Voters Awareness Programmes, programmes regarding Environmental Protection and Conservation, etc. Besides, it also encourage students to participate in programmes organized outside the college like Save Birds organized on every Kite-flying Day, Run for Unity organized on the birth anniversary of Sardar Patel, Run with Soldiers and other such activities. Our C.W.D.C. regularly organises activities like Cookery Workshops, Beauty Parlour Certificate Courses, Self-Defence Trainings, Counselling of Girl-Students on Gender Sensitive Issues by inviting various known personalities etc. In the field of sports also we motivate our students to participate at university, district, state, national and international levels competitions. Students are given training in various games like Cricket, Volley-ball, Hand-ball, Kabbadi, Kho-kho etc. Our students participate in competitions like Khel-mahakumbh organized by Government of Gujarat and programmes like Run for Unity, etc. 2. Free Coaching for Competitive Exams We believe that besides academic knowledge, students should also be provided with the vocational knowledge. In order to prepare students for competitive exams, we arrange regular coaching for our students every year and prepare them for both written and oral examination at various state and national level for different types of jobs. Our prime objective behind this practice is to make the students more competent, selfreliant and self-sufficient. The students of our institution come from all the strata of society. Most of the students belong to those communities in which parents have neither much resource to send their children to good schools, nor have the awareness of the value of education. Students are desirous of joining Government jobs but are in search of proper guidance and platform for the same. We provide this platform and guidance in college itself by arranging coaching. Thus, the institution helps them to build up their career without paying high fees to other commercial coaching classes. We thoroughly prepare students for competitive exams beginning from filling up the form to face the interview. In our training we include the following: 1.How to apply for different jobs and prepare C.V. 2.Personality and communication skill development. 3.To intimate students about important dates regarding applications. 4.To offer classes on various subjects like History, Current Affairs, General Knowledge, Gujarati, English, Mathematics, Constitution, Geography, IPC, Reasoning etc. 5.To give practice to students of OMR-sheet filling and completing exam within timeduration. 6.To conduct mock tests at regular intervals 7.To prepare students for interviews- how to dress up for interview, how to speak, what to speak and what not to speak, interview etiquettes etc. 8.We have arranged special training programmes for TAT, NET, TET etc. For this, an elimination test is given to interested students and the selected students are given further guidance for which we invite experts of different subjects.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://www.gacgnr.in/pdf/Best\\_Practice.pdf](http://www.gacgnr.in/pdf/Best_Practice.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

It is the moral responsibility of a teacher especially from a government institution to inspire, motivate and guide the students by providing them holistic education so that they cross the boundary of their fear, anxiety and dilemma and put their foot in the outer world with confidence and self-respect. And, this is allthe mission, vision, priority and thrust- of Government Arts



College, Gandhinagar! As our college is located in the capital city of Gujarat and it is the only Government College in the district we have the privilege to teach the students not only from urban area but also from surrounding villages. Moreover, though there are other arts colleges in the city but very few provide co-education. Also, being a government college it offers an affordable feestructure to students. Most of our students come from rural areas. Even though, this college stands upright to announce that it proudly possesses a list of not only first-class students in many of the main subjects at the U. G. and P.G. levels every year but also students who have succeeded in getting jobs in government departments or private institutions. Moreover, many talented and enthusiastic students have made their way in various fields of life like acting, vocal and instrumental music, short-film and documentary shooting, sports, etc. In 2017 Grand Education Fair, the college received a letter of appreciation by the Government of Gujarat for best performance in cultural activities. Gandhinagar, being the state capital, nourishes in its lap many classes for the competitive exams. As it is the aim of many-a-student to get a government job, this college helps them to prepare for the various competitive exams free of cost. Our efforts include the inspiration and guidance for the competitive exams both verbally and in written form. As a result, a number of students succeed in getting through various competitive exams every year. The N.C.C. (Boys and Girls) and N.S.S Departments of our college prepare our students for the services of the nation. As charity begins at home, our social activities are in connection fundamentally with serving local community residing in and around Gandhinagar. Our students have been rendering services to blind students of the BPA for last three years. Every year we organize programmes for voters' awareness in order to create a promising society. Under NSS various programmes like blood donation camps and tree plantation are also organized. Moreover, many of our students have been selected for and participated in the National Camps also. In the field of sports also, we encourage, motivate and train our students in sports like Cricket, Kho-Kho, Volleyball, Hockey, Football, Handball, etc. As a result, a number of our students have won many state, national and inter-national sports events. We also have a large sports-ground. Every year we take care of orienting students of First Year to the institution under the roof of our S.R.C. (Students Representative Council). Besides this, it also organises programmes such as celebration of the Self-teaching Day, Navratri Festival, etc.

Provide the weblink of the institution

<http://www.gacgnr.in/>

### **8.Future Plans of Actions for Next Academic Year**

In view of the holistic development of students, the college will collaborate with various government and non-government agencies, sign MoUs which will help in strengthening academic as well as extra-curricular activities. For enriching students academically the following activities are planned - 1. Guest lectures will be arranged and experts from all the walks of life viz, academicians, literatuers, theatre personalities, communication experts, journalists ets. will be invited to inspire and motivate students. As part of this initiative students will also be introduced to national and international journals. 2. With objective to provide students with field exposure and hands-on experience various workshops and field trips will be arranged. The college does not have IT enabled classes, hence smart classrooms will be developed. 3. Beautification of the campus by the active participation of students and teachers is envisioned for 2019-2020. 4.Collaborative research project will be taken up.