



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Government Arts College

- Name of the Head of the institution

Dr. Anupa Chauhan

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

07923224237

- Mobile no

9427444756

- Registered e-mail

gacgnr@gmail.com

- Alternate e-mail

info@gacgnr.in

- Address

Near Mahatma Mandir, Sector15

- City/Town

Gandhinagar

- State/UT

Gujarat

- Pin Code

382016

2.Institutional status

- Affiliated /Constituent

Affiliated

- Type of Institution

Co-education

- Location

Urban

- Financial Status

UGC 2f and 12(B)

- Name of the Affiliating University **Gujarat University**
- Name of the IQAC Coordinator **Dr. Chetan Chauhan**
- Phone No. **07923224237**
- Alternate phone No. **07923224237**
- Mobile **9990513972**
- IQAC e-mail address **gacgnriqac@gmail.com**
- Alternate Email address **chetandineshchauhan@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

http://gacgnr.in/pdf/AOAR_2020_21.pdf

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

http://gacgnr.in/pdf/Academic_Calendar_2021_22.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.17	2012	15/09/2012	14/09/2017
Cycle 2	C	1.70	2019	09/09/2019	08/09/2024

6. Date of Establishment of IQAC

16/08/2013

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
GAC, GANDHINAGAR	UDISHA & SAPTADHARA	CHE, GoG	2021, 365	150000
GAC, GANDHINAGAR	SALARY, CONTINGENCY BILLS & VISITING FACULTY AND COMPUTER OPERATOR	CHE, GoG	2021, 365	694,06,000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **6**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Gandhi Lecture series was organized for the second consecutive year. Faculty were acquainted with the use of NLIST for their research work. Its importance was highlighted regarding the availability of online study material and its access.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>An academic planner (tentative) was being prepared by the departments and committees of the college so as to chalk out the various programmes and carry them forward in the academic year. Organizing the Gandhi lecture series is also a priority along with organizing a national seminar on the National Education Policy 2020. A National Seminar on National Education Policy 2020 is scheduled to be carried out in the beginning of the academic year.</p>	<p>Departments and committees of the college carried out the scheduled activities as laid down in the academic planner. The Gandhi lecture series was also organized and even via the online medium people from different spheres and students participated. A national seminar on the National Education Policy 2020 was successfully organized in which the Honourable Governor of Gujarat Acharya Devvratji was the Guest of Honour. The seminar witnessed pan-India participation.</p>

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	27/01/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	Government Arts College
• Name of the Head of the institution	Dr. Anupa Chauhan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07923224237
• Mobile no	9427444756
• Registered e-mail	gacgnr@gmail.com
• Alternate e-mail	info@gacgnr.in
• Address	Near Mahatma Mandir, Sector15
• City/Town	Gandhinagar
• State/UT	Gujarat
• Pin Code	382016
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Gujarat University
• Name of the IQAC Coordinator	Dr. Chetan Chauhan
• Phone No.	07923224237

• Alternate phone No.	07923224237				
• Mobile	9990513972				
• IQAC e-mail address	gacgnriqac@gmail.com				
• Alternate Email address	chetandineshchauhan@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gacgnr.in/pdf/AQAR_2020_21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gacgnr.in/pdf/Academic_Calendar_2021_22.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.17	2012	15/09/2012	14/09/2017
Cycle 2	C	1.70	2019	09/09/2019	08/09/2024
6.Date of Establishment of IQAC			16/08/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
GAC, GANDHINAGAR	UDISHA & SAPTADHARA	CHE, GoG	2021, 365	150000	
GAC, GANDHINAGAR	SALARY, CONTINGENCY BILLS & VISITING FACULTY AND COMPUTER OPERATOR	CHE, GoG	2021, 365	694,06,000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

Plan of Action	Achievements/Outcomes
<p>An academic planner (tentative) was being prepared by the departments and committees of the college so as to chalk out the various programmes and carry them forward in the academic year. Organizing the Gandhi lecture series is also a priority along with organizing a national seminar on the National Education Policy 2020. A National Seminar on National Education Policy 2020 is scheduled to be carried out in the beginning of the academic year.</p>	<p>Departments and committees of the college carried out the scheduled activities as laid down in the academic planner. The Gandhi lecture series was also organized and even via the online medium people from different spheres and students participated. A national seminar on the National Education Policy 2020 was successfully organized in which the Honourable Governor of Gujarat Acharya Devvratji was the Guest of Honour. The seminar witnessed pan-India participation.</p>
<p>13. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> Name of the statutory body 	
<p>Name</p>	<p>Date of meeting(s)</p>
<p>IQAC</p>	<p>27/01/2022</p>
<p>14. Whether institutional data submitted to AISHE</p>	
<p>Year</p>	<p>Date of Submission</p>
<p>Yes</p>	<p>28/02/2022</p>
<p>15. Multidisciplinary / interdisciplinary</p>	
<p>The college tries to bring in the multidisciplinary aspect in its teaching process. Each department tries to interrelate concepts of their subject with the current issues.</p>	
<p>16. Academic bank of credits (ABC):</p>	
<p>The Academic Bank of Credit is yet to be established for the college awaits for an order from the Gujarat University and the Commissionerate of Higher Education, Government of Gujarat.</p>	

17.Skill development:

Skill development is a regular feature of the college. The college manages this activity through its 'Finishing School' programme, wherein, students are taught communication skills to enhance their personality and face the world with confidence.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has a policy of teaching in the vernacular language i.e., Gujarati. Apart from this, the college organizes programmes highlighting ancient language tradition and culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is determined to focus on the Outcome based education and strives its level best to fulfill it.

20.Distance education/online education:

Currently, with the situation returning to normaly (unlike the COVID period) online education is a distant affair. but the college organizes online lecture series for students and faculty members.

Extended Profile**1.Programme**

1.1	19
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2856
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1399
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description		Documents
Data Template	View File	
2.3 Number of outgoing/ final year students during the year		998
File Description		Documents
Data Template	View File	
3.Academic		
3.1 Number of full time teachers during the year		31
File Description		Documents
Data Template	View File	
3.2 Number of sanctioned posts during the year		43.5
File Description		Documents
Data Template	View File	
4.Institution		
4.1 Total number of Classrooms and Seminar halls		23
4.2 Total expenditure excluding salary during the year (INR in lakhs)		5.33
4.3 Total number of computers on campus for academic purposes		40
Part B		
CURRICULAR ASPECTS		

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College is affiliated to Gujarat University and follows curriculum and Academic Calendar designed by Guj. University. Board of Studies of Guj. Uni prepares Academic Calendar specifying the admission process, minimum teaching days, and examination schedule for college internal and semester end exams of Guj. Uni. College IQAC, Examination and Time Table committees, along with all HODs, prepare own Academic Calendar for UG and PG courses which specifies schedules of curricular and co-curricular activities, tentative dates of college internal examinations etc. An orientation programme is organised for the freshers and information regarding courses, extracurricular, co-curricular, extension activities, remedial classes, examination and evaluation patterns and information regarding Library, Sports, NSS, NCC CWDC, etc. is given to them. Classroom teaching is supplemented with seminars, workshops, special lectures, group discussions, tutorials, Departmental Quiz, paper presentation by the students, projects, group assignments and term-papers. In addition, College organizes field and industrial visit, study tours to provide on the site exposure through experiential learning. All the notices and information are displayed on Notice boards and are shared on WhatsApp and Telegram groups also. At the commencement of each semester, HOD of each department arranges a departmental meeting to plan out teaching learning activities. The department prepares PO and Learning Outcomes of the syllabus of each course. Teachers prepare e content for blended mode teaching. Tentative schedule for Finishing School is prepared. The College Central Library provides necessary learning resources to the teachers for effective delivery of curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The examination system has been changed after the adoption of semester system at the university level from 2011. The institution adheres to the academic calendar and guidelines prepared by Guj.

Uni. At the commencement of each academic year. The IQAC, Examination and other academic committees plan out internal examination schedule and the components for CIE. Academic Calendar mentions tentative schedules regarding the following: 1.Admission process 2.Teaching-learning schedule 3.Evaluation process 4.Curricular and co-curricular activities, extra- curricular activities 5.Major departmental Events 6.Institutional events to be organized 7.University and College Sports Events 8.NSS-NCC camps and events 9.Dates of holidays-vacations. 30 marks of college internal marks are divided in to two parts: 15 + 15.

Written internal exam in each paper comprising of 50 marks is taken and marks obtained in each paper by students are converted into 15. Re-test is taken, after the regular internal exam, for the students who have missed the internal exam. For other 15 marks of CIE, students are assessed on the basis of classroom activities and presence, project works, seminar presentations, assignments, quizzes etc. Each department assesses the outcome and discusses it with the students and suggest remedies for improvement. Final internal result out of 30 marks is prepared and subsequently uploaded on the Guj. Uni exam portal to be included in the final result of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Government Arts College strictly adheres to the academic calendar, syllabus and code of conduct laid down by the Gujarat university. The college offers 10 subjects at U.G and 9 subjects at the P.G level as main subjects. At the undergraduate level, issues regarding environmental consciousness, human values & professional ethics, gender and language proficiency enhancement are taught under soft skills and foundation course. Under human values and professional ethics, Indian political system, essence of the Indian constitution, democratic ideology with social, political and economic democratic values with special reference to the rights of the marginalized are focused in the course. Ethics at the undergraduate level are included under subjects like Cultural Geography, Gandhian thought and Global Economic Imbalance to which students are acquainted. Languages are given equal importance. Gujarati being the mother tongue is the common medium of communication. Hindi language is professed and propagated widely among the students through Hindi writing skill and introductory course on journalism. The college recognizes the demand of English across the globe and therefore lays stress on effective communication skills in English. Vedic language Sanskrit offers 'Sanskrit Sambhashan' course every year to rejuvenate the oldest classical language. In some courses like Economics and Geography, environment and sustainability issues are part of their syllabus. All courses offer papers highlighting the issues related to gender which enhances the awareness among students about the less deprived section of the society.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

185

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://www.gacqnr.in/includes/pdf/feedback.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1212	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
912	

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college evaluates the students' competency and prepares special programmes for both slow and advanced learners. The institute has a process to evaluate the students' learning performance and progress. The students are given guidance to choose the best career options provided by the institution both during and after admission. The mentoring and counseling committee take care of the student's profiles, socio-economic backgrounds, and results on the qualifying exams during this procedure. Freshers are acquainted to NSS, NCC, sports, cultural, academic, and extracurricular activities during the orientation programme. Through a constant evaluation procedure, the faculty members evaluate the students' progress by tracking their involvement in extracurricular, curricular, and other activities. With the use of mentorship, teachers attend to the necessary needs of slow, average, and advanced learners. Both slow and advanced learners receive help and academic guidance through mentorship. Students who performed below average on the internal exam are identified and given counselling. Remedial classes are also taken. Finishing school sessions are conducted to enhance soft skills and employable abilities. Students taking part in the Job Placement Fair receive advice on résumé writing and interview preparation. The college encourages advanced learners to participate in the state and national level activities; conferences, workshops etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2653	32

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All three student-centric strategies are used in colleges for student academic development and the learning experience enhancement. **Experiential Learning:** In accordance with the demands of various academic programmes, the students are exposed to fieldwork and visits. They are given field-based projects, and study trips, tours are planned for them. The students of Department of Geography also prepare field report, which is included in their practical journal .The college sets collaborative learning activities such as oral presentations, PowerPoint presentations, group discussions, group projects, interactive speeches, and student seminars. To foster a sense of responsibility and leadership, students serve on a variety of committees and are given tasks to plan various extracurricular and curricular activities. At the college and university levels, students are encouraged to participate in a variety of activities, NCC, NSS, and sports. Remedial classes are arranged for slow learners through mentorship, counselling, CWDC at the class and individual levels to guide them for personal, psychological, and financial issues. Regular guest lectures are also arranged, subject experts are invited to interact with students, department wise seminars and workshops are organized where students are expected to give presentations.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teaching staff effectively uses the ICT enabled tools for

teaching. Faculties use computers, laptops, Google and One Drives, digital resources, ICT facilities of library, laboratories, research centre, Inflibnet, En-List resources, storages devices Team, Zoom, Google Meet etc to conduct online classes, prepare digital content and to share them among the students. Apart from online lectures, online assignments and tests were also conducted. Almost every department conducted webinars and the response of students and even the resource person was encouraging. After the COVID-19 time period when the situation is back to normal the online teaching mode has taken a back seat. But online teaching tools are still used for effective teaching-learning process. The use of smart classrooms for showcasing movies and documentaries related to the topic is quite prominent. Some of the teachers of the institute share study material via social media like You Tube, Facebook, Whatsapp etc..

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

32

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

32

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

28

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

209.91

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal college assessment process is transparent and fair. The college adheres to Gujarat University Guidelines recommended for its internal and continuous evaluation process. There are 100 marks total for each paper (University 70+, College 30). Through weekly tests, project work, group discussions, assignments, quizzes, and written/online exams, among other methods, internal/continuous evaluation can be conducted. Written/online test marks 15+ classroom presence, assignments, project work quizzes, participation in activities, etc. marks 15) Each paper's written or online exam carries 50 marks. Marks received out of 50 are converted into 15($50 \times 0.3 / 10 = 15$). Other 15 marks are divided into 5 (classroom presence) + 10 for assignments, projects, quizzes, etc. as a part of continuous evaluation system. Each faculty submits the results to the admin office following the evaluation of written/online exams and marks obtained through continuous evaluation. The outcomes of the assessment of the written/online exam as well as the continuous evaluation are discussed by the exam committees. As results are given to students, the respective faculty review the results and answer any queries students may have. College arranges a Re-Test for students who missed the exam. The exam committee may suggest modifications to the evaluation process based on the circumstances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college staff pays full attention while assessing internal examination papers and preparing results. In spite of that, if student has any issue it is address in systematic manner. The college has developed students centric redressal mechanism. After evaluation of internal exam, answer sheets are given to students to have an idea of their performance in the test. If they come across with any doubts or correction, then college has made mechanism to resolve them. The examination committee which includes the convener of student's representative council listen to his/her grievance and tries to solve the issues with the involvement of concerned teachers of subject. The principal also sees to it that student get fair chance to represent the issue and ensures that students get justice. The college sticks to the norms laid by Gujarat University regarding semester examination and

evaluation.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college is a UG college which offers B.A in Gujarati, Hindi, English, Sanskrit, Psychology, Sociology, History, Economics, Geography and Political Science. Our focus is on graduate teaching and teachers see to it that students not just perform better in the exam but there is continuous improvement academically. At the onset of the new academic year, each department prepares the details of the semesterwise activities. Teaching is also planned which includes programme specific needs. Same is discussed with the students during the orientation. The principal and the head of the departments while acquainting the students with the college deliberate on course outcomes and programme specific outcomes. At the beginning, all teachers are recommended to discuss and communicate the course outcome with their students in the classroom. Programme specific outcomes are also communicated to the parents during the first counseling session at the time of admission process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college's IQAC evaluates POs and Cos. The evaluation of POs shows us where we still need to improve and highlights our strengths. The college makes a dedicated effort to achieve the objectives specified by each department with reference to its POs, PSOs, and Cos. The college uses tried-and-true techniques for programme evaluation, monitoring, and assurance. The college's

IQAC and Exam Committee evaluate POs, PSOs, and COs considering the students' results in the term end examination. To identify the level of attainment of POs, PSOs, and COs, the IQAC analyses the outcomes of university exams, continuous assessments, and internal tests taken in colleges. The university pass percentage is compared with the pass percentage for the college exam. The institution frequently collects and evaluates comments from parents, alumni, teachers, and students. The responses to these feedback are insightful and helpful in evaluating the program's outcomes. The teaching-learning approaches can sometimes be reviewed and modified if needed. For improvement, enrollment data for students in higher education and employment placement is also analysed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

819

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gacgnr.in/includes/pdf/student-satisfaction-survey-2021-22.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
8	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
1	

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Government Arts College, Gandhinagar has created an ecosystem for innovation and transfer of knowledge. In the latter part of the financial year 2020-21, the Education department of the Government of Gujarat motivated the college by providing financial assistance for taking up innovative ideas under the Students' Startup and Innovation Policy (SSIP). The college began its process effectively by signing up a MoU with the Gujarat Knowledge Society for bringing forth new ideas and taking it up to the prototype level. In addition to this a couple of our faculty members got registered themselves as Ph.D. supervisors. One of our faculty members was engaged in a 15-days training programme on 'Basics of Vernacular Innovation Training' using Amrut Navsarjan software in January 2022.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

4

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution carried out many activities in the neighbourhood community. College has the following clubs and committees to name a few - 1.Cultural club 2.Nature club 3.Heritage club 4.Vivekananda centre 5.Babasaheb Ambedkar centre.The NSS club of our college is actively organizing various programmes like AIDS awareness programme, Blood donation programme, Swachhh Bharat Abhiyan, Environmental issues awareness programme, Health issues programme etc,.The college regularly organizes educational tour and industrial visits. The Heritage club organizes Heritage walks which acquaint the students and also the public regarding the Heritage monuments like historical places, coins, heritage articles, etc. The Geography department organized an environmental walk at the Indroda Nature Park to acquaint students about floral and faunal diversity. The Sociology department took its students to the Tribal Research Centre at Gujarat Vidyapeeth, Ahmedabad for the purpose of showcasing the tribal culture and lifestyle.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

24

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2059

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
0	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
1	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
Our college is well equipped with teaching learning facilities. College has built in area of about 18.75 acres and the class rooms are quite spacious and properly ventilated. Our college has 23	

class rooms out of which 2 are equipped with audio visual and projector facilities. One class is also configured for ALM (Active learning methodology). Our institution is also equipped with two wifi systems ; smart city wifi and Namo wifi having capacity of 100mbps. College also has alternative energetic system in the form of solar energy which generates 250 units per day. Adequate number of washrooms are available in college. College is having separate room facility for faculty of N.C. C., N.S.S., C.W.D.C., cultural room, Girls' room, DELL, Auditorium with capacity of 500 students, psychology laboratory, Geography laboratory and IQAC. College also has water purifier.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is catered with well developed play ground with an area of 43708 sq meters. The ground is utilized for cricket, volleyball, football, hand ball, table-tennis, kabbadi, kho-kho, Athletics and other sports related activities. Our students have been active players of IPL tournament also. College also has good facility for indoor games as well; two carom boards and two chess boards are available and students have represented college in indoor games at various levels.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is partially automated by Library software SOUL 2.0. The college has a large collection of books. It has a collection of 24520 books, 80409 e-books, 3828 e-journals, 14 periodicals and 8 magazines. The college also has subscription to 6 newspapers (4 Gujarati and 2 English). The college library also extends facilities like maps, CDs etc. These cater to the needs of students visiting the library. If the staff need copies of the ebook, it can be done through librarian. Efforts are being made to fully digitise the library in due course. At present the reading room has the capacity to accommodate 20 students. Efforts are also being made to transfer library to a room where more number of students can be accommodated. At present the Integrated Library Management Software (ILMS) is 'Library' and it is partially automated.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
25371	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
0	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college encourages the use of technology for the purpose of teaching and learning. The computer lab which is popularly known as DELL (Digital Education Learning Laboratory) has 25 computers. The college has two Wi-Fi system facilities namely GSWAN and NAMO Wi-Fi with 10 Mbps speed. The uninterrupted internet facility is provided to staff and students. Students also use the laboratory for the purpose of teaching and learning. The college looks after the maintenance of its IT facility through the AMC (Annual Maintenance Contract) given to a local vendor approved by Government of Gujarat.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

381346

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In case of maintenance of physical facilities like college building, ground etc. the electricity bill, Annual Maintenance Contract (AMC), telephone bills, cleaning and maintenance and security are met by the college from the funds provided by the Government of Gujarat. Renovation repair and maintenance and other building works are also done time to time R & B department of the state government. All other facilities are properly utilized for the enrichment of knowledge of staff and students. Digital Education Learning Laboratory (DELL) which houses a good number of computers is well supported by cooling facilities through air-conditioners. Geography lab has adequate number of maps, toposheets, weather maps, models and various instruments which are beneficial to students. The college provides adequate support to maintain it by keeping it clean daily. Students are also oriented on sustainable use of college resources. Psychology laboratory also has a number of instruments and good collection of

relevant literature.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1534

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

12

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	gacgnr.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
187	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
187	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

102

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

300

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

19

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students' engagement and representation is given prime importance by the institution. For this purpose, the students' council is constituted every year. The council actively remain engaged in most of the academic and administrative functions. The representatives of student council has been an integral part of the following committees -

1. IQAC - Two class representatives of T.Y.B.A are members of IQAC.
2. RUSA Committee - RUSA is a flagship programme of the Ministry of Human Resource Development. A couple of students are also nominated for RUSA committee.
3. Students Representative Council - As per the mandatory provision of the university, affiliated colleges have to establish a Students' Representative Council which consists of one student as a member per division who is selected on the basis of merit.
4. Apart from this, students are actively engaged in Internal Complaints Committee (ICC), Anti-ragging, Equal Opportunity Cell (EOC), Anti-sexual Harassment Cell and Placement Cell.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

44

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an alumni association (unregistered) named "Setu" which has been functioning since 2009. Final year pass out students get themselves registered by filling in the physical form as well as online form available on our website www.gacgnr.in. The college also has groups on social media connecting recent alumni. Our alumni enthusiastically participate in various academic as well as administrative activities of the college. Some alumni students take personal interest in the developmental activities of the college and provide their active participation. The college alumni students who have been successful and have achieved well reputed position and place in society, are frequently invited by the college to guide and motivate our students. The college organizes meeting with the alumni twice in a year. During this meeting feedback and suggestions are taken from the alumni members. Their valuable suggestions help the college in self-assessment and future planning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>The vision and mission of the college is as under:</p> <p>Vision: "The College strives to inspire passion for knowledge through delight in learning. The vision of Government Arts College is to translate the educational policies of the government into reality for the upliftment of the underprivileged youth in Gujarat".</p> <p>Mission: "In the light of our Vision Statement the College with the support of Government of Gujarat aims to spread knowledge amongst the students who are from the socio and economically backward segment of society. The College teaches through vernacular medium strives for continuous improvement in performance by genuine evaluation of teachers and students. Encourage the spirit of secularism. Create a promising generation for society".</p> <p>The college is performing the following acts to achieve its vision and mission -</p> <ol style="list-style-type: none"> 1. The college is committed to impart quality education to underprivileged youth by encouraging them to participate in extra-curricular activities. Students are also trained to social responsibilities, competition spirit and to face challenges in life. 2. Students are also involved in many committees and clubs to nurture their creative and critical skills/out of box thinking. 3. Students of the college are also provided number of certificate courses without any charges. 	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

As the college believes in inclusive development administrative and academic activities are planned and implemented in participative manner. So it is natural that college practices decentralized policy for its functioning. All the stakeholders are involved in planning alumni, current students, management, parents and faculty for implementation of annual plan. The College has 31 committees and 1 club (Eco club) where students representatives are members and are also part of process of financial decision making for various events. The committees like Anti ragging, Equal opportunity cell (SC, ST, OBC, Minority and EWS cell) Internal complaints committee, IQAC, library committee, has adequate representation of students. For example, The admission committee takes care of online admission process since many years. Similarly examination committee conducts exams in accordance with academic calendar declared by university in the beginning of the academic year. The administrative staff also function as per the staff assigned to various branches like accounts, students branch, scholarship branch, and examinations. The college practices decentralization for non-financial activities. As far as financial activities are concerned, the management is participative but not decentralized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

College has prepared strategic plan for the coming years which consists of following act, to perform within next years.

1. To start an innovation centre

2. To start, 'start-up' centre
3. To provide 100% placement support
4. Raise fund from alumni for poor students
5. To equip library
6. To convert all class to smart rooms
7. Upgradation of all the laboratories with latest equipment and reference

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. The college is a government college which comes under the control of Gujarat Higher Education Department. Principal is the Head and to assist him in administration, academic and financial matters, teaching and non-teaching staff are involved as committee members. Teachers being gazetted officers they follow Gujarat state civil services rules.
2. Teaching and Non-teaching staff are recruited as per government norms. As college teachers are selected through GPSC, they are gazetted officers. while in case of non teaching staff the process is done by state recruitment body.
3. Grants are regulated in service according to Directorate of Higher Education., Government of Gujarat. Recruitment and promotional policies are as per state government and UGC rules.
4. The grievances of students, staff and non-teaching members are resolved by Grievance Redressal cell.
5. The final authority regarding permissions lies with the Commissionerate of Higher Education, Government of Gujarat.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://drive.google.com/file/d/17Z-q2660w6LsMHOMjylPt0oirfckX10x/view
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Since its a government institution all the welfare schemes of the government are implemented with due procedures and teaching and nonteaching staff are entitled to various welfare schemes. Teachers and office staff can avail benefit of various welfare measures not only during their active life and also after retirement and some of the provisions are even lifelong. The medical treatment in a government hospital/civil hospital, group insurance, leave travel concession, educational loan for children are some to name a few. Teachers in a government are entitled to avail two years study leave and as per the state government norms mothers are entitled to child care leave as well. Non-teaching staff members are given financial support/special educational loan to improve their qualification.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Government college teachers being officers of Gujarat Education Service are covered under the Gujarat Civil Services norms. As per the service rules all the gazetted officers have to submit their self-appraisal report at the end of the financial year. At the

college level too, the prescribed format for the self-appraisal is given to each teacher for self-appraisal which is reviewed by the principal of the college and further submitted to the commissionerate of higher education. As per law, teachers should be informed about their confidential report reviews in due time. The non-teaching staff is selected by government through the prescribed procedure and they also have to submit annual self-appraisal by financial year end as per the office hierarchy. The registrar of the office is reviewing officer and principal the supreme authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As all the financial dealings are now being done online, the audit system has become more transparent. Being a government college, regular internal financial audit is done through the commissionerate of higher education, while Accountant General office(Rajkot)conducts the audit of all financial dealings at regular intervals. If and when there is some financial issue, the AG auditor raises the issues (objections) as AG para, which is further conveyed to the office of Commissioner of Higher Education. These paras are treated as most urgent and addressed within stipulated time. If it is not done in given time head of the institution is asked for the explanation from higher authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is run by the Government of Gujarat. The state government, RUSA- MHRD provides financial assistance for infrastructure development. No self finance programs are offered by this college. Even no strategies have been adopted by college to get funds from philanthropist, alumni and companies to mobilize funds as the process and procedure seek permission from higher authority is time-consuming. The IQAC of the college is exploring the possibilities of fund raising through various sources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System**6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

IQAC of college is constituted and working effectively since 2013. The IQAC follows its guidelines to implement plans effectively. A meeting with the members of IQAC have been called thrice in a term to ensure that suggestions and recommendations have been successfully implemented. Since its inception, numerous conferences, seminars and workshops have been organised by IQAC. IQAC encourages teachers to write articles, publish papers and to go for minor and major research projects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has established IQAC since 2013. Principal is the chairperson and senior faculty is the coordinator. The committee is responsible for ensuring the quality reforms and strategic planning of the institutional development. The IQAC also stressed upon in house training for strengthening the quality benchmarks as laid down by the department of higher education, government of Gujarat. Based on the suggestions of the IQAC, the college is planning to incorporate special counselling and mentoring cell for the slow and advanced learners. Students' feedback is also obtained at the end of each academic year. University result analysis is also done by IQAC by the end of every semester. IQAC also recommends infrastructural development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gacgnr.in/pdf/AQAR_2020_21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College takes many initiatives to provide guidance and information to students on gender issues. The College has CWDC (Collegiate Women Development Cell) following the guidelines of the state government. The college also organizes various programmes almost every year for self defense and empowerment of girl students under the banner of CWDC. Besides that CWDC organizes various programmes to make the girl students aware about legal rights and related issues. Advocates, community leaders, representatives of development sectors are invited as experts / counsellors to deliver talks on such issues. College also has Girls' Common Room, where they can relax and rest. Each department has a teacher who takes the responsibility to counsel their department's students. The Anti-ragging committee of the college also functions quite efficiently. The college ensures safety and security by CCTV cameras and 24 x 365 security guards.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1BcphYu_KT_u5pSy2Mag8loYRKR6pAestP/view?usp=share_link

7.1.2 - The Institution has facilities for

D. Any 1 of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college supports 'Swacchh Bharat Abhiyan'. As charity begins at home, we put our sincere efforts to maintain cleanliness in and outside the college campus.

- Solid Waste Management & Waste recycling system:** College has placed dustbins in all the class-rooms and even at various places in campus, so that the waste gets collected in a proper place. Under the door-to-door collection of solid waste by the local government body, Gandhinagar Municipal Corporation, the garbage bin is provided and all the waste is collected and disposed off properly. Old news papers and answer books, assignments are disposed as per the government rules as college cannot directly send it to recycling mill. The waste is segregated as biodegradable and non-biodegradable and the college makes its best possible efforts to place it in the respective dust bins provided to dump it.
- Liquid-waste and E-waste Management:** As the college is Arts College, there is not much liquid or e-waste. The responsibility of disposal of e-waste lies on the commissionerate office. The college is asked to send all e-waste to the higher office for the disposal.
- Bio-medical waste management:** The college being an Arts college does not generate any type of bio-medical waste.
- Hazardous chemical and radioactive waste management:** The college does not generate any type of hazardous chemical and radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	C. Any 2 of the above
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	E. None of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college provides a homogenous environment to all students

irrespective of caste, creed, religion, language and sex. It ensures that all students get equal opportunity to study and to get their doubts addressed. In order to provide a tolerable environment and an inclusive atmosphere the college has an Equal Opportunity Cell (EOC) wherein efforts are made by the college to bring students from the marginalized sections of the society into the mainstream. Various cultural and social festivals spread across various communities are celebrated with great enthusiasm and vigour.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

All the constitutional obligations are listed in the college under the head 'Fundamental Duties'. The college fraternity comprising the teaching, non-teaching staff and students follow them for a disciplined conduct in the college. The vision and mission of the college also imbibes the same. Festivals of national importance are celebrated to dispel the nature of these duties and their relevance in a just and egalitarian society. The formation of various committees of the college like the IQAC and the Students' Representative Committee is carried out through the democratically laid principles.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website

D. Any 1 of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College observes birth and death anniversaries of great persons like Swami Vivekanand, Mahatma Gandhi, Sardar Patel, Dr. Ambedkar etc. throughout the year. College also celebrates every year the following days of national importance: 15th August (Independence Day), 26th January (Republic Day), 5th September (Teachers' Day), 30th January (Martyrs' Day), 14th November (Children's Day), 10th December (Human Rights Day), 2nd October (Gandhi Jayanti & International Day of Non-violence), 21st June (International Day of Yoga) and 12th January (National Youth Day). The college also participates in various programmes organized by the government on such occasions as 'Run For Unity' organized on Sardar Patel's birth anniversary.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: 'Vijay Padma'

Objectives -

To focus on the development of students, create a humane society and decipher the creative ability of student through language

Context -

To promote closer interaction of student from remote corners of the state.

Practice

'Vijay Padma' is a rotating trophy for the Government Colleges State-level Essay Writing Competition.

Evidence of Success -

There have been a total of 6 winners out of the total entries received.

Problems encountered, and resources required

In the Pandemic, communication was done via online mode instead of post.

Best Practice 2: Suicide Prevention Day

Objectives of the Practice:

- To sensitize students about common signs of suicidal tendencies.
- To inculcate skills required to diagnose mental health issues

The Context:

- The socio-economic milieu of students aids in exploring social stigma about poor mental health and the use

of scientific approach helps in understanding the severity of mental health.

The Practice:

- To sensitise students and deepen their understanding of "Common Signs of Suicidal Thoughts, Tendencies and Attempts." via a seminar.

Problems Encountered and Resources Required:

- Better infrastructural facilities are needed.
- Geographical proximity inhibits participation, so transport facilities are a must.

File Description	Documents
Best practices in the Institutional website	https://www.gacgnr.in/includes/pdf/best-practices-2021-22.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Being the only Government College for Arts in the district, we have the privilege to teach students from urban as well as rural areas with an affordable fee structure. Even though, this college stands upright to announce that it proudly possesses a list of not only first-class students in many of the main subjects at the U.G. and P.G. levels every year but also students who have succeeded in getting jobs in government departments or private institutions. The N.C.C. (Boys and Girls) and N.S.S Departments of our college prepare our students for the service of the nation. Every year we organize programmes for voters' awareness, the NSS committee organizes various programmes like blood donation camps and tree plantation are also organized. Moreover, many of our students have been selected for and participated in the National Camps also. In the field of sports also, we encourage, motivate and train our students in sports like Cricket, Kho-Kho, Volleyball, Hockey,

Football, Handball, etc. As a result, a number of our students have won many state, national and inter-national sports events. We also have a large sports-ground. Our C.W.D.C. has organised many activities such as Cookery Workshops, Beauty Parlour Certificate Courses, Self-Defence Trainings, etc.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The plan of action for the next academic year commensurates with the the guidelines of the Commissionerate of Higher Education which the college is committed to follow. Keeping in mindthe purview set by the higher authority the college has shortlisted the following activities to be taken up in the following year -

1. To observe the days of national importance such as republic day, independence day and Gandhi Jayanti with full vigour
2. To acquaint students with solutions related to health issues and adoloscent age problems
3. To encourage students in the field of sports and cultural activities
4. To promote higher learning and quality teaching with regard to competitive exams like UPSC, UGC NET & GSET.