

Minutes of the IQAC Meeting held on 13th August, 2022

The meeting of the undersigned members of the Internal Quality Assurance Cell, Government Arts College, Sector 15, Gandhinagar was held under the guide-ship of the Principal of the college Dr. Anupa Chauhan in her chamber. The minutes of the meeting are following.

- With the clear objective of upgrading the grade of the college in NAAC the Principal suggested that some activities like conferences, seminars and workshops should be conducted by the college up to the month of January 2023. The theme can be Translation Studies, Diaspora Studies, Disaster Management etc or Memorial Lecture can be included.
- The coordinator of the IQAC Dr. Chetan Chauhan emphasized on the research publications of the faculty members of the college in UGC listed journals to strengthen the research part. He also suggested In-house lecture series can be one of the ways to use expertise of the college faculties.
- In the Best Practices, Principal Madam suggested that the college should utilize the open space of the college building for tree plantation and gardening. The gardener of the college Mr. Keshaji was called at that time and Madam directed her regarding which open space of the ground can be used in the way it enhances greenery in the campus.
- Some activity regarding Alumni of the college should be conducted under Alumni Association.
- More members should be a part of IQAC, hence it was discussed to add three more faculties from different departments.

Members present in the meeting:

1. Dr. Anupa Chauhan
2. Dr. Jalpa Rana
3. Dr. Pranjali S. Dighe
4. Ms. Hetal Dave
5. Dr. Chetan Chauhan

Anupa Chauhan
Pranjali S. Dighe
Chetan Chauhan



Minutes of the IQAC Meeting held on 29th August, 2022

With the newly formed IQAC of the GAC, Gandhinagar the meeting was held under the headship of Dr. Anupa Chauhan, the Principal of the college in the conference hall. The undersigned faculty members were present in the meeting. The minutes of the meeting are following.

- The Principal has asked for the commitment of the members present there and expressed her vision of uplifting the grade in NAAC Accreditation. She divided the seven criteria of AQAR among the members to work upon. The division of the seven criterions is as follows. The first criterion, Curriculum enrichment is given to Ms. Priyanka Kharadi and Ms. Gayatri Parmar. The second one regarding Teaching, Learning and Evaluation is assigned to Dr. Jalpa Rana and Dr. Girish Solanki. The third criterion about Research, Innovations and Extension will be worked by Dr. Purvi Oza and Dr. Pranjali Dighe. Student Satisfaction survey should be covered in it. The criterion, Infrastructure and Learning is assigned to Dr. Tasneem Shaikh and Ms. Hetal Dave. The fifth one, Student Support Progression will be handled by Dr. Sheetalben Chaudhary and Gayatri Parmar. The next criterion related to Governance and Leadership is assigned to Dr. Chetan Chauhan and Dr. Tasneem Shaikh. The last criterion of Institutional Values and Best Practices is with Dr. Jalpa Rana, Dr. Chetan Chauhan and Priyanka Kharadi.
- There was a discussion regarding Mentor-Mentee relationship with the coordinator of the Mentoring cell Dr. Aditi Desai of Psychology Department.
- In developing Best practices in the college, Principal Madam suggested the nursery should be developed and the college should work to make the campus disabled friendly. She also suggested that requirements of any other facilities should be put forward with proper justification.
- Proposals are carried forward to conduct a training program for IQAC members and a visit to well graded colleges should be organized to take first-hand experience. The Facebook page of the college activities should be updated on a regular basis.
- The college can sign MOUs with other government institutions except NGOs.
- All national and international days should be celebrated under NSS.

Members present in the meeting:

Dr. Anupa Chauhan

Dr. Purvi Oza

Dr. Girish Solanki

Dr. Tasneem Shaikh

Chauhan
P Oza
G Solanki
T Shaikh



Dr. Sheetal Chaudhary

Dr. Jalpa Rana *JR*

Ms Priyanka Kharadi *PK*

Dr. Pranjali S. Dighe *Pranjali*

Ms. Gayatriben Parmar *GP*

Ms. Hetal Dave

Dr. Chetan Chauhan *Chetan*



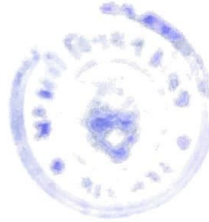
Minutes of the IQAC meeting held on 21st December, 2022

In an urgent meeting convened on the said date with a single agenda that the team should step up for the timely submission of the AQAR 2021-22 and each and every member should focus only on the individual criteria assigned to her/him.

Members present in the meeting

1. Dr. Tasneem Shaikh
2. Dr. Priyanka Kharadi
3. Dr. Jalpa Rana
4. Dr. Pranjali Dighe
5. Ms. Hetal Dave
6. Dr. Chetan Chauhan

Tasneem
Priyanka
Jalpa
Pranjali
Hetal
Chetan



Minutes of the IQAC meeting held on 20th February, 2023

A regular meeting conducted on the said date had a sole agenda of finishing up the work related to the AQAR 2021-22 on time.

Members present in the meeting

1. Dr. Anupa Chauhan *Chauhan*
2. Dr. Tasneem Shaikh *Tasneem*
3. Dr. Jalpa Rana *Jalpa*
4. Dr. Priyanka Kharadi *Priyanka*
5. Dr. Pranjali Dighe *Pranjali*
6. Dr. Shital Chaudhary
7. Ms. Gayatri Parmar *G.Parmar*
8. Ms. Hetal Dave
9. Dr. Chetan Chauhan *Chetan*

